

TERMS OF REFERENCE

NORTH MACEDONIA EMERGENCY COVID-19 RESPONSE PROJECT

Preparation of documents and conducting trainings required by the Law in the area of: Safety and health at work, Environmental Protection and Fire Protection

I. Background

The Ministry of Health (MoH) and the Ministry of Labor and Social Protection (MLSP) supported by the World Bank undertook the implementation of the Emergency COVID-19 Response Project (ERCP) to prevent, detect and respond to the threat posed by COVID-19 and strengthen national systems for public health preparedness.

The Project has the following three components:

Component 1 – Emergency COVID-19 Response

- Subcomponent 1.1: Enhancing case detection, confirmation, contact tracing, reporting and monitoring
- Subcomponent 1.2: Health system strengthening
- Subcomponent 1.3: Financing of bonuses for health workers
- Subcomponent 1.4: Vaccine purchasing

Component 2 – Household Support to Enable Social Distancing

- Subcomponent 2.1: Temporary social assistance support
- Subcomponent 2.2: Temporary unemployment insurance support

Component 3. Project Implementation, Communications, Community Engagement, and Monitoring

Component 1: Emergency COVID-19 Response

This component provides immediate support to the Republic of North Macedonia to limit the local transmission of COVID-19 through containment strategies. It supports enhancement of case detection capacities through the provision of technical expertise, laboratory equipment and systems to ensure prompt case finding and contact tracing, consistent with WHO guidelines in the Strategic Response Plan. It enables North Macedonia to mobilize surge response capacity through financing the bonuses of health workers in the public sector for a period of nine months – March to November 2021. The bonus is calculated as 5 percent of each eligible worker's basic salary. This provides compensation for the increased workload, stress, and risks that health and frontline workers in COVID-19 centers, hospitals, diagnostic laboratories and support services – for example, radiology and oxygen administration – have been facing because of the pandemic. The Project will support Vaccine Purchase including for the procurement of any vaccines that meet the WB Vaccine Approval Criteria and any ancillary goods needed to deploy the vaccines (e.g., syringes), if any. A National Vaccine Delivery and Deployment Manual (VDDM) shall be delivered to ensure inclusive, safe, efficient, and effective

vaccine deployment. The Project supports purchase of medical equipment for public health institutions and for medical waste management and disposal systems. It is important to note that the operational and financial landscape of the response is subject to rapid change; therefore, the planned interventions will be continually assessed against ongoing and emerging needs and adjustments will be made as required to best support the country in achieving the best outcomes.

II. Specific Background

Within the ERCP Project 17 modular prefabricated containers were procured and 17 Regional Covid Centers (in the cities of: Bitola, Debar, Resen, Skopje, Gevgelija, Kumanovo, Kavadarci, Strumica, Gostivar, Struga, Kochani, Tetovo, Prilep, Veles, Bitola, Stip, Kichevo and Ohrid), with outpatients and inpatients units were established.

III. Main objective of the assignment

The main objective of this assignment is to prepare documents and conduct trainings and trainings required by the Law in the area of: Safety and health at work, Environmental Protection and Fire Protection for the established Regional Covid Centers .

Scope of work

The Consultant is required to:

- Prepare and implement Risk assessment on working positions in the modular covid center in Prilep (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Kavadarci (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Gevgelija (for five working positions - doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Strumica (for five working positions - doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Kocani (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Kumanovo (for six working positions – doctor, doctor specialist, nurse, paramedic, hygienic and technician), in the modular covid center in Kozle – Skopje (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Gostivar (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Kicevo (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Debar (for seven working positions – doctor, nurse, paramedic, hygienic, driver, laboratory assistant and X-ray technician), in the modular covid center in Struga (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Resen (for six working positions – doctor, nurse, hygienic, technician, laboratory assistant and driver), in the

modular covid center in Veles (for five working positions – doctor, doctor specialist, nurse, hygienic and technician) and in the modular covid center in Ohrid (for six working positions – doctor, nurse, hygienic, technician, physiotherapist).

- Prepare Safety statements on working positions in the modular covid center in Prilep (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Kavadarci (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Gevgelija (for five working positions - doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Strumica (for five working positions - doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Kocani (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Kumanovo (for six working positions – doctor, doctor specialist, nurse, paramedic, hygienic and technician), in the modular covid center in Kozle – Skopje (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Gostivar (for four working positions - doctor, nurse, paramedic and hygienic), in the modular covid center in Kicevo (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Debar (for seven working positions – doctor, nurse, paramedic, hygienic, driver, laboratory assistant and X-ray technician), in the modular covid center in Struga (for five working positions – doctor, nurse, paramedic, hygienic and technician), in the modular covid center in Resen (for six working positions – doctor, nurse, hygienic, technician, laboratory assistant and driver), in the modular covid center in Veles (for five working positions – doctor, doctor specialist, nurse, hygienic and technician) and in the modular covid center in Ohrid (for six working positions – doctor, nurse, hygienic, technician, physiotherapist).
- Conduct Occupation safety trainings on the employees in the modular covid center in Prilep (for thirty nine employees), in the modular covid center in Gevgelija (for forty one employees), in the modular covid center in Strumica (for twenty five employees), in the modular covid center in Kocani (for thirty two employees), in the modular covid center in Kumanovo (for sixty four employees), in the modular covid center in Kozle – Skopje (for thirty employees), in the modular covid center in Gostivar (for twenty nine employees), in the modular covid center in Kicevo (for twenty six employees), in the modular covid center in Debar (for fifteen employees), in the modular covid center in Struga (for fifty two employees), in the modular covid center in Resen (for fourteen employees), in the modular covid center in Veles (for sixty one employees) and in the modular covid center in Ohrid (for eighty employees).
- Convey Testing of microclimate and chemical, physical and biological hazards in the modular covid center in Prilep (for five measurable places), in the modular covid center in Kavadarci (for four measurable places), in the modular covid center in Gevgelija (for four measurable places), in the modular covid

center in Strumica (for five measurable places), in the modular covid center in Kocani (for four measurable places), in the modular covid center in Kumanovo (for five measurable places), in the modular covid center in Kozle – Skopje (for four measurable places), in the modular covid center in Gostivar (for five measurable places), in the modular covid center in Kicevo (for five measurable places), in the modular covid center in Debar (for four measurable places), in the modular covid center in Struga (for five measurable places), in the modular covid center in Resen (for three measurable places), in the modular covid center in Veles (for five measurable places) and in the modular covid center in Ohrid (for six measurable places).

- Prepare Emergency plan for protection and safety from natural and other hazards in the modular covid center in Prilep, in the modular covid center in Gevgelija, in the modular covid center in Strumica, in the modular covid center in Stip, in the modular covid center in Kumanovo, in the modular covid center in Kozle – Skopje, in the modular covid center in Gostivar, in the modular covid center in Kicevo, in the modular covid center in Debar, in the modular covid center in Struga, in the modular covid center in Resen, in the modular covid center in Veles and in the modular covid center in Ohrid.
- Compose Risk assessments of natural and other hazards for the modular covid center in Prilep, for the modular covid center in Gevgelija, for the modular covid center in Strumica, for the modular covid center in Stip, for the modular covid center in Kumanovo, for the modular covid center in Kozle – Skopje, for the modular covid center in Gostivar, for the modular covid center in Kicevo, for the modular covid center in Debar, for the modular covid center in Struga, for the modular covid center in Resen, for the modular covid center in Veles and for the modular covid center in Ohrid.
- Prepare Rulebook for fire and explosion safety for the modular covid center in Prilep, for the modular covid center in Gevgelija, for the modular covid center in Strumica, for the modular covid center in Stip, for the modular covid center in Kumanovo, for the modular covid center in Kozle – Skopje, for the modular covid center in Gostivar, for the modular covid center in Kicevo, for the modular covid center in Debar, for the modular covid center in Struga, for the modular covid center in Resen, for the modular covid center in Veles and for the modular covid center in Ohrid.
- Conduct Firefighting trainings of the employees in the modular covid center in Prilep (for forty employees), in the modular covid center in Kavadarci (for thirty five employees), in the modular covid center in Gevgelija (for twenty five employees), in the modular covid center in Strumica (for twenty five employees), in the modular covid center in Stip (for fifteen employees), in the modular covid center in Kumanovo (for fifteen employees), in the modular covid center in Kozle – Skopje (for thirty employees), in the modular covid center in Gostivar (for twenty nine employees), in the modular covid center in Kicevo (for twenty six employees), in the modular covid center in Debar (for fifteen employees), in the modular covid center in Resen (for eight employees) and in the modular covid center in Ohrid (for thirty employees).

- Prepare Program for handling hazardous waste for the modular covid center in Kozle, for the modular covid center in Gostivar, for the modular covid center in Debar, for the modular covid center in Struga and for the modular covid center in Resen.
- Provide support and assistance for the Ministry of Health (MoH) and the Ministry of Labour and Social Protection (MLSP) regarding the implementation of all the above mentioned activities.
- Convey field visits in all the modular covid centers while providing the required documentation and conducting the required trainings.

The Consultant is expected to provide all the required documents and conduct all the required trainings in coordination with the Client.

IV. Consultant's deliverables

The Consultants must prepare and deliver the following documents in Macedonian and English language as part of their output at certain stages of the assignment:

- 1. Risk assessment on working positions for the modular covid centers that are mentioned above**
- 2. Safety statements on working positions for the modular covid centers that are mentioned above**
- 3. Reports on the Occupation safety trainings and Firefighting trainings that will be conducted in the modular covid centers that are mentioned above**

The reports will be prepared and submitted to the MoH and MLSP. They will describe the activities conducted by the Consultant over the report period and achievements to date and results of the conducted trainings. The purpose of the reports is to inform the MOH and MLSP about the flow of the implementation of the trainings.

- 4. Testing of microclimate and chemical, physical and biological hazards for the modular covid centers that are mentioned above**
- 5. Emergency plan for protection and safety from natural and other hazards for the modular covid centers that are mentioned above**
- 6. Risk assessments of natural and other hazards for the modular covid centers that are mentioned above**
- 7. Roolbook for fire and explosion safety for the modular covid centers that are mentioned above**
- 8. Program for handling hazardous waste for the modular covid centers that are mentioned above**

V. Qualifications

The consultant firm should have the following relevant qualifications:

- The consultant must have the following licenses:
 - Occupational safety and health:
 - ✓ Authorization to perform professional Risk Assessment for safety at work
 - ✓ Authorization to perform professional safety work -Concept of Safety Statements
 - ✓ Authorization to perform professional safety work - Development and implementation of employee training programs for safety work performance
 - ✓ Authorization to perform professional safety work - Periodical measurements of physical damage
 - Regarding Fire Protection - to have an Authorization for maintenance, servicing and testing of fire extinguishers - issued by the Directorate for protection and rescue
- The company/consultant must have employed/engaged person with a Certificate of having passed the professional exam for performing the Management and/or handling of waste - issued by the Ministry of Environmental.
- The Consultant must have conducted at least two similar trainings: at least one for Occupational safety and at least one firefighting in the last 5 years.
- The consultant should have performed/prepared in the last 5 years at least: two Risk assessments on working positions, two Safety statements on working positions, two Tastings of microclimate and chemical, physical and biological hazards, two Emergency plans for protection and safety from natural and other hazards, two Risk assessments of natural and other hazards, two Rulebooks for fire and explosion safety and two Programs for fire and explosion safety
- Experience in working with hospitals or other health institutions shall be considered as an advantage;

VI. Selection method and contract

The selection method is “Consultant’s Qualifications Based Selection” and the contract shall be Time based according to the World Bank’s Procurement Regulations for IPF Borrowers for Goods, Works, Non-Consulting and Consulting Services, dated July 1, 2016 (revised in November 2017 and August 2018)., www.worldbank.org.

VII. Duration of the assignment

The expected start date of the assignment is September 2022, and the expected duration of the assignment is 2 months starting from the from the signing of the contract.